



# COMMONWEALTH of VIRGINIA

Department of Professional and Occupational Regulation

Glenn A. Youngkin  
Governor

G. Bryan Slater  
Secretary of Labor

Demetrios J. Melis  
Director

## VIRGINIA REAL ESTATE BOARD EDUCATION COMMITTEE MEETING REPORT

The Real Estate Board Education Committee met on Wednesday, September 27, 2023, at 2:00 p.m., at the Department of Professional & Occupational Regulation in Richmond, Virginia.

Committee Members present: Nancy 'Nan' Piland, Committee Chair  
Joseph 'Kemper' Funkhouser, III, Board Member  
David Perry, Board Member  
Kermit 'Kit' Hale, Board Member

Department Staff Members present: Stephen Kirschner, Deputy Director  
Anika Coleman, Executive Director  
Mia Quimpo, Licensing Specialist  
Janice Toole, Licensing Specialist  
Casey Robertson, Licensing Specialist

Ms. Piland called the meeting to order at 2:00pm

A motion was made to approve the agenda. The Committee approved it unanimously.

### Public Comment

None

### Discussion Items

None.

### Real Estate Education Applications

The following applications were recommended for approvals:

- A. **Five** proprietary school applications were reviewed. The Committee recommended all five of these applications with approval by the Board with three pending additional information.
- B. **Ninety** post-license and continuing education course applications were reviewed, of which:

90 original applications for post-license and continuing education courses offered by approved schools were considered. The Committee recommended 76 of these applications for approval by the Board.

- C. **Zero** original post-license and continuing education course applications, pending schools were considered.
- D. **One** pre-license instructor applications were considered. The Committee recommended 3 applications for approval by the Board.
- E. **Zero** pre-license education course applications offered by an approved school were reviewed.
- F. **Twenty-Four** post-license and continuing education instructor approval applications were reviewed. The Committee recommended twenty-two of these applications for approval by the Board. 2 of the 24 applications were denied for lack of course specific education and topics.

New Business – None.

The meeting adjourned at 1:48 p.m.